Date:

# MEMORANDUM

TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair, Board of Regents

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair, BOR Committee on Student Success

VIA: Wendy F. Hensel

 President

VIA: Debora Halbert

 Vice President for Academic Strategy

VIA: Della Teraoka (for CC proposals only)

 Interim Vice President for Community Colleges

FROM: Campus Chancellor’s Name

 Chancellor

SUBJECT: Request Approval of a New Provisional Degree,

SPECIFIC ACTION REQUESTED:

Request approval of a new provisional degree, \_\_\_\_\_\_\_\_\_\_

RECOMMENDED EFFECTIVE TERM/YEAR:

ADDITIONAL COSTS:

BACKGROUND INFORMATION:

Board of Regents policy 5.201 III(A)(1) states that “Approval of the board is required for the establishment of all new instructional programs granting academic credit leading to a degree or credential, upon recommendation by the president….”

Significance/Contribution of this degree (address the need of the program):

Demand projections:

Accreditation impact (if any):

Examples (2-3) of similar models from peer institutions:

Similar programs at other UH campuses (if there is duplication, why is this program necessary):

Statement from campus administration of new program’s strategic value within the UH System and campus mission, and in alignment with the 2023-2029 Strategic Plan for UH.

Cost and resource allocation/reallocation implications:

Impact of new program/program change request on campus budget allocations and mission priority (can we afford it?):

ACTION RECOMMENDED:

Repeat of Specific Action requested, but replace “Request” with “Recommend”

Attachment(s)

c: Executive Administrator and Secretary, Board of Regents