

STATE OF HAWAII
UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT
FOR RESEARCH AND GRADUATE EDUCATION

FUNCTIONAL STATEMENT
FOR ORGANIZATION CHART I

RESPONSIBILITY OF THE OFFICE OF VICE PRESIDENT
FOR RESEARCH AND GRADUATE EDUCATION

This office has leadership responsibility for the planning, direction, development, coordination, and management of research and graduate academic programs of the University of Hawaii, and the Vice President serves as the chief policy advisor to the President in these areas.

The office directs the University's research and graduate education programs through the development of governing policies, the conduct of program planning and assessment, the determination of directions, and setting of priorities in response to new research opportunities, the formulation of University goals and objectives, the allocation and reallocation of resources, and the management of existing programs and organized research units.

The office is actively involved in encouraging and developing new research initiatives, in providing an environment conducive to research, in establishing approved new research and graduate programs, and in restructuring existing programs within policy.

The office:

- o Initiates and develops long-range planning studies for research and graduate education at the University of Hawaii;
- o Administers a policy of continuing qualitative evaluation of each of the major efforts relative to the development and maintenance of an international standard of excellence;
- o Coordinates the activities of the organized research units through the respective directors, and supports other research and graduate programs through the respective academic deans;
- o Directs the University's research programs as implemented by the University's organized research units, serves as liaison between them and the President, and assists in the integration of research and teaching activities throughout the University;

- o Directs research and training support through the Office of Research Administration, directs the University's graduate programs through the Graduate Division, directs the School of Ocean and Earth Science and Technology through the Office of the Dean, supports the Hawaii Institute of Tropical Agriculture & Human Resources through the Dean of the College of Tropical Agriculture & Human Resources, and supports the Curriculum Research and Development Group through the Dean of the College of Education;
- o Selects University of Hawaii representatives to various external and internal boards and committees associated with University programs;
- o Serves as the President's representative for research with a variety of groups and agencies both inside and outside the University, such as Federal and State agencies, other research institutes and universities, legislators, and the general public, which have the potential to take appropriate actions that enhance the University's research and graduate programs and capabilities; and
- o Serves as the University's expert on the subject of research and graduate education programs and activities.