

State of Hawaii  
University of Hawaii at Manoa  
College of Health Sciences and Social Welfare  
School of Nursing

**FUNCTIONAL STATEMENT**

**General Introduction**

The goal of the School of Nursing is to provide a continuous and adequate supply of dental hygienists and nurses to render service to the community, the state and the Pacific area; to provide leadership in the respective professions; and to participate in and/or conduct research in a changing field of practice. The School provides a teaching-learning environment which enables students to achieve their career goals.

**Office of the Dean**

The Office of the Dean coordinates the efforts of two departments within the School of Nursing, facilitates policy implementation, evaluates programs, and guides institutional and individual research. The Office of the Dean includes the following units:

1. **Student Services**

The Student Services Unit facilitates admission, student records, transfers of students, and is responsible for matters relating to students and graduates such as studies, reports, foreign student programs, public relations, catalogues and brochures, and student organizations. The unit approves community educational course offerings for continuing education credit.

2. **Administrative Services**

The Administrative Services Unit is responsible for a wide variety of personnel, fiscal and other administrative affairs of the School. It provides technical assistance in the areas to insure that the School is in compliance with federal, state, university, and other applicable regulations and requirements.

3. **Academic Affairs**

The Academic Affairs Unit is responsible for the overall planning, development, organization, direction, and monitoring of the quality of the various academic program offerings in the School of Nursing for nursing and dental hygiene; including but not limited to: Manoa Campus offerings, outreach and flexible program options, and exchange programs for faculty and students.

**Academic Programs**

1. **Department of Dental Hygiene**

The Department of Dental Hygiene is responsible for producing qualified and competent dental hygienists to assist the dentists and the Department of health in providing dental hygiene services and education to the public. The Bachelor of Science in the dental hygiene program complements the present certificate program by providing an articulated program which maximizes opportunity for students to continue their education. It provides additional professional training to broaden and deepen knowledge and skills and a foundation for personal and professional development. The articulation between the two programs will ensure mobility opportunities for admission to graduate work.

2. **Department of Nursing**

The Department of Nursing is responsible for (1) an articulated undergraduate program which offers the B.S. degree and is based on the assumption that upper division nursing is built upon knowledge, skills and attitudes developed in lower division nursing courses; (2) an outreach M.S. program in nursing to

enable registered nurses on neighbor islands (Hawaii, Maui, and Kauai) to pursue the master's degree; (3) a generic B.S. degree program option in nursing in which students have two years of pre-nursing in the College of Arts and Sciences and enter nursing in the junior year; (4) a master's degree program, a three-semester, 36-credit program designed to prepare clinical specialists and administrators and nurse practitioners; (5) a post-master's certificate in nursing designed for those person's with a master's degree in nursing or master's in public health with a major in nursing who wish to pursue a secondary option such as nursing education or administration. Advanced preparation is offered in adult nursing, maternal-child nursing, community mental health, and nursing services administration. Also at the master's level, nurse practitioner options are offered for family, pediatrics, and women's health.

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