

**STATE OF HAWAII  
UNIVERSITY OF HAWAII  
OFFICE OF THE SENIOR VICE PRESIDENT  
AND  
CHANCELLOR FOR COMMUNITY COLLEGES**

**OFFICE OF INTERNATIONAL AFFAIRS**

**FUNCTIONAL STATEMENTS**

**Directs and coordinates the international education programs and support services as well as provides the required leadership and initiatives to establish the Office of International Affairs (OIA) as a viable and coordinated systemwide program. The office establishes and implements systemwide policies and procedures to ensure the effective systemwide coordination of the international programs relating to immigration, study abroad, scholar services, protocol, exchanges, etc., for systemwide implementation.**

**International Education Programs and Exchanges**

**Coordinates international education as it relates to facilitating and supporting the teaching as well as the research faculty. This unit provides faculty with opportunities to be international and comparative in their research; provides students with a curriculum representative of ideas and examples from the work's knowledge; provides students on a systemwide basis with a range of opportunities to study and do research abroad; enables faculty and students to cooperate across departmental and collegiate lines to do international projects; supports faculty in bringing experience and serving in technical assistance projects and other kinds of international work.**

**International Students and Scholars Services**

**Provides services to international scholars and coordinates campus activities relative to counseling international student and faculty employees. This unit manages scholar immigration matters, coordinates appointments of faculty and performs other related scholar services.**