OFFICE OF TECHNOLOGY AND
DISTANCE LEARNING

MAJOR FUNCTIONS

As part of the Chancellor's Office, provides the leadership required to support the technology and distance learning programs of the University of Hawai'i at Hilo.

OFFICE OF THE DIRECTOR

Serves as the principal assistant to the Chancellor in all technology and distance learning matters.

Plans, organizes, directs, coordinates and evaluates all technology and distance learning programs, including the Computing Center, distance learning, delivery services relating to distance learning, academic computing, student information system, web design, and university hardware and software standards.

COMPUTING CENTER

Plans, organizes, directs and coordinates the functions of the Computing Center to serve the administrative programs and institutional research activities, including the student information system, the financial management information system, the human resource information system, campus network and servers, web design, and faculty and staff training.

DISTANCE LEARNING DELIVERY SERVICES

Plans, organizes, directs and coordinates the functions of the distance learning delivery services to serve the instruction programs, administrative programs, and research activities, including distance learning delivery via Hawai'i Interactive Television System (HITS), internet and other means, the production of live TV programs, the production of promotional materials, and the faculty and staff training.

ACADEMIC COMPUTING

Plans, organizes, directs and coordinates the functions of the academic computing services to serve the instructional programs, and academic research activities, including academic computer labs, general student access, campus-wide academic hardware and software standards and procurement, and the faculty and staff training and consulting.

MULTIMEDIA DEVELOPMENT

Plans, organizes, directs and coordinates the functions of the multimedia development services to serve the instructional programs, administrative programs, and research activities, including the multimedia courseware development, the technology for streaming audio and video, the maintenance of internet and intranet web servers, and the faculty and staff training and consulting.

GENERAL HELP DESK

Plans, organizes, directs and coordinates the functions of the general help desk services to serve instructional programs, administrative programs, and research activities, including the consultation of access and utilization of technology by faculty, staff and students, the trouble-shooting of hardware and software problems, and the training needs of faculty and staff.