

STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I AT MĀNOA
COLLEGE OF LANGUAGES, LINGUISTICS, AND LITERATURE

FUNCTIONAL STATEMENT

HAWAI'I ENGLISH LANGUAGE PROGRAM

Under the general direction of the Dean of the College of Languages, Linguistics, and Literature and the Chair of the Department of Second Language Studies, Hawai'i English Language Program is a noncredit intensive English language development program.

- This program enables both immigrants and non immigrants to improve their English abilities so that they can succeed in an environment where English is the medium of instruction at an American institution of higher learning.
- This program also enables those in the professional and business fields to improve their abilities to communicate effectively in a variety of situations.
- This program prepares students to successfully pass the Test of English as a Foreign language, which is necessary for entry into a United States institution for higher education, and the Test of English for International Communication, which is required for professional jobs in many countries.

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LANGUAGE LEARNING CENTER

The Language Learning Center located in Moore Hall provides technical support services to enhance language teaching and learning in the College of Languages, Linguistics, and Literature. The Center facilitates research and development projects and the implementation of innovative language teaching methods and approaches.

- The Language Learning Center's Multimedia Computer Labs consist of a Macintosh Lab, a PC Lab, and a Digital Language Lab. All the computers have high speed access to the internet and are networked to a central file server for file serving across both labs. They are also configured with software for a host of languages, including non-Roman script Asian languages. The two labs are available for drop-in use by students, for class sessions, and for professional development workshops for faculty and staff.
- The Digital Language Lab, consisting of 12 Windows XP PCs, is available for drop-in used by students specifically for language audio listening and voice recording.
- In addition to the Digital Language Lab, the Language Lab Center distributes audio course material to students on CD.
- A Faculty Development Lab facilitates faculty projects to integrate technology into teaching. Through consultation, training, and support, Language Learning Center staff enables faculty to enrich their course delivery through technology-enhanced instruction. This lab is equipped with 12 Windows XP PCs and 2 Mac OS X G4 computers that are specifically configured for multimedia development and desktop publishing and has a high speed color laser printer with auto duplexing for double-sided printing.
- The Center's Facilities also include broadcast-standard video and audio production studios and a satellite station consisting of C and Ku-band tracking dishes for uplinks, downlinks, and videoconferencing.
- The Language Learning Center subscribes to several language channels via satellite.
- Additional facilities include language laboratories, viewing rooms and multi purpose media room.
- A variety of audio-visual equipment is available for check out.
- The Language Learning Center also regularly hosts national and international events sponsored by various units in the College.

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CENTER FOR INTERPRETATION AND TRANSLATION STUDIES

The Center for Interpretation and Translation Studies provides an academic program in interpretation and/or translation (T/I).

- It provides students with the opportunity to obtain a bachelor's degree in Interdisciplinary Studies having an emphasis on interpretation and/or translation, to develop professionally in the interpretation and/or translation fields, and to obtain advanced training for certification.
- It provides certain services upon request, principally in the area of translation of written materials, and various kinds of interpretation.
- The Center serves as a resource locus for students and faculty
- Through the Director, the Center maintains close association with external agencies to assure complementarity.
- Acting on behalf of the Dean of the College, the Director of the Center has the responsibility for developing, formulating, administering, and overseeing all aspects of the academic and service operations in the Center.

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CENTER FOR BIOGRAPHICAL RESEARCH

Established in 1988, the Center for Biographical Research (CBR) is dedicated to the interdisciplinary and multicultural study of life writing.

- Programs include publication, television production, consulting, and community outreach activities.
- It publishes *Biography: An Interdisciplinary Quarterly*, the premier scholarly journal in its field, and also oversees the Biography Monograph series, published through University of Hawai'i Press.
- *Biography Hawaii*, a multi-part television documentary series, is co-produced by the Center for Biographical Research.
- The Center consults on BA, MA, and PhD projects in life writing, and on independent community projects as well.
- It maintains a library and resource collection, and since 1988 it has hosted the public lecture series Brown Bag Biography, as part of the Center's commitment to supporting and publicizing contributions to life writing in Hawai'i, in the nation, and around the world.