APAROVED: David Lassner, Interim President OFFICE OF THE PRESIDENT STATE OF HAWAI'I Date: 24 Jan 2014 UNIVERSITY OF HAWAI'I SYSTEM UNIVERSITY OF HAWAI'I SYSTEMWIDE ADMINISTRATION President, University of Hawai'i System 890581 VICE PRESIDENT FOR ADMINISTRATION **POSITION ORGANIZATION CHART** CHART I OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION Vice President for Administration 89446 Private Secretary II SR-22 900114 OFFICE OF HUMAN OFFICE OF EXTERNAL OFFICE OF CAPITAL OFFICE OF OFFICE OF **RESOURCES** AND UNIVERSITY **IMPROVEMENTS** ADMINISTRATION. **UNIVERSITY RISK RELATIONS** PROCUREMENT AND **MANAGEMENT REAL PROPERTY MANAGEMENT** (See Chart II) (See Chart III) (See Chart IV) (See Chart V) (See Chart VI)

APAROVED: | Out

David Lassner, Interim President Date: 24 Jan 2014

STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
SYSTEMWIDE ADMINISTRATION
VICE PRESIDENT FOR ADMINISTRATION
OFFICE OF HUMAN RESOURCES

POSITION ORGANIZATION CHART

CHART II

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION

Vice President for Administration

89446¹

Secretary III S

OFFICE OF HUMAN RESOURCES

System Director of Human Resources
Secretary III

89310 SR-16 15286

HUMAN RESOURCES
TECHNOLOGY AND DATA

HR Manager PBB 80094 HR Specialist, Sr PBB 81323 HR Specialist PBB 81322 HR Specialist, Sr PBB 78587 Web Developer 80394 PBB IT Specialist, Senior PBB 77028

CIVIL SERVICE EMPLOYEE RELATIONS

HR Manager	PBC	80092
HR Specialist	PBA	81367
Personnel Tech VII	SR-17	03395
Personnel Tech VI	SR-15	42423
Personnel Clerk V	SR-13	12260
Personnel Clerk V	SR-13	12894

CLASSIFICATION AND BENEFITS

HR Manager	PBC	80540
HR Specialist	PBB	81866
HR Specialist	PBB	80538
HR Specialist	PBB	77959
HR Specialist	PBB	80093
Personnel Tech VI	SR-15	33088

COLLECTIVE BARGAINING AND EMPLOYEE RELATIONS

Director of Collective Bargaining and Employee Relations 89173 HR Specialist, Sr PBB 81834

SYSTEM SUPPORT AND ADMINISTRATION

Director of System Support and Administration 89425 HR Specialist PBB 78393

UNIVERSITY OF HAWAI'I SYSTEMWIDE ADMINISTRATION VICE PRESIDENT FOR ADMINISTRATION OFFICE OF EXTERNAL AFFAIRS AND **UNIVERSITY RELATIONS**

STATE OF HAWAI'I

POSITION ORGANIZATION CHART

CHART III

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION

Vice President for Administration

OFFICE OF EXTERNAL AFFAIRS AND **UNIVERSITY RELATIONS**

Associate Vice President Secretary IV

89002 **SR-18** 13894

894461

GOVERNMENTAL RELATIONS Gov't Relations Specialist PBC 77927 Public Information Sp PBB 81706 Gov't Relations Sp PBB 81168

PUBLIC RELATIONS AND SPECIAL EVENTS		
Public Information Sp	PBB	79632
Public Information Sp	PBB	80392
Public Information Sp	PBA	80677
Public Information Sp	PBC	81716

MEDIA PRO	DUCTION	
Univ and Comm Relations I	Prog Off	89350
Secretary II	SR-14	06345
Graphic Designer	PBB	80251
Graphic Designer	PBB	81264
Graphic Designer	PBB	81780
Videographer	PBB	80988
Publications Sp	PBA	81373
Public Information Sp	P8B	80124
<u> </u>		

MARKETING AND BRANDING Proc/Prop Mgt Sp PBB 80429(W)

Excluded from position count

APPROVED:

STATE OF HAWAI'I UNIVERSITY OF HAWAI'I SYSTEMWIDE ADMINISTRATION VICE PRESIDENT FOR ADMINISTRATION OFFICE OF CAPITAL IMPROVEMENTS

POSITION ORGANIZATION CHART

CHART IV

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION

Vice President for Administration

894461

OFFICE OF CAPITAL IMPROVEMENTS

Associate Vice President for Capital Improvements Secretary IV SR-18

89233 100033

PHYSICAL PLANNING AND PROJECT MANAGEMENT - DESIGN AND CONSTRUCTION Registered Architect PBC 77086 Registered Architect PBB 77235 Registered Architect PBB 78691 Secretary 2 Secretary 2 Engineer 2 Facilities Planner²

ADMINISTRATION & SUPPORT SERVICES

Fiscal Manager PBC 81056 Capital Improvement Prg Off PBB 80153 Secretary 2 Fiscal Sp 2

Proc/Prop Mgt Sp ² Engineer 2

Fiscal Sp 2 Fiscal Sp ²

IT Specialist 2

¹ Excluded from position count

² To be created via reassigned position within the University and/or to be requested

³ Appropriated but not established, 11 Special Fund (B) positions: 93925F - 93935F

Perm

General Fund 7.00

General Fund

11.00 (to be reassigned/requested)

Special Fund 11.00^{3}

APPROVED: 1 STATE OF HAWAI'I OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION **UNIVERSITY OF HAWAI'I** SYSTEMWIDE ADMINISTRATION David Lassner Interim President Vice President for Administration 894461 VICE PRESIDENT FOR ADMINISTRATION OFFICE OF ADMINISTRATION, PROCUREMENT AND REAL PROPERTY MANAGEMENT POSITION ORGANIZATION CHART OFFICE OF ADMINISTRATION, PROCUREMENT AND PROPERTY **CHART V** Associate Vice President for Administration. **Procurement and Real Property Management** 89103 Secretary IV **SR-18** 100003 OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT (OPRPM) Proc/Prop Mar **PBD** 77251 Secretary II **SR-14** 00489 Proc/Prop Mgmt Sp, Sr **PBC** 88008 Office Assistant IV 15272 SR-10 Office Assistant IV **SR-10** 30959 Office Assistant III SR08 18947 PROCUREMENT SECTION Proc/Prop Mgmt Sp **PBB** 80509 Proc/Prop Mgmt Sp **PBB** 80565 **REAL PROPERTY SECTION** Proc/Prop Mgmt Sp **PBB** 80579 Proc/Prop Mamt Sp **PBB** 80567 Proc/Prop Mgmt SP PBB 80564 Proc/Prop Mgmt Sp PBB 80471 Proc/Prop Mgmt Sp PBB 78555 Proc/Prop Mgmt Sp PBA 80568

Proc/Prop Mamt Sp

PBA

78603

¹ Excluded from position count

OFFICE OF THE VICE PRESIDENT FOR	ADMINISTRATION
Vice President for Administration	894461

OFFICE OF UNIVERSITY RISK MANAGEMENT		
Director of Risk Management		89162
Secretary III	SR-16	900066
Risk Management Sp	PBB	80642
Human Resources Sp	PBB	80493
Risk Management Sp	PBB	78819

STATE OF HAWAI'I UNIVERSITY OF HAWAI'I SYSTEMWIDE ADMINISTRATION VICE PRESIDENT FOR ADMINISTRATION OFFICE OF UNIVERSITY RISK **MANAGEMENT**

POSITION ORGANIZATION CHART

CHART VI