



UNIVERSITY
of HAWAII
HILo

June 24, 2015

MEMO TO: UH System Budget Office
UH System Human Resources
Hawaii Government Employees Association

FROM: Kalei Rapoza 
UH Hilo Human Resources

SUBJECT: Reorganization – UHH, Academic Affairs, Ka Haka 'Ula O Ke'elikōlani

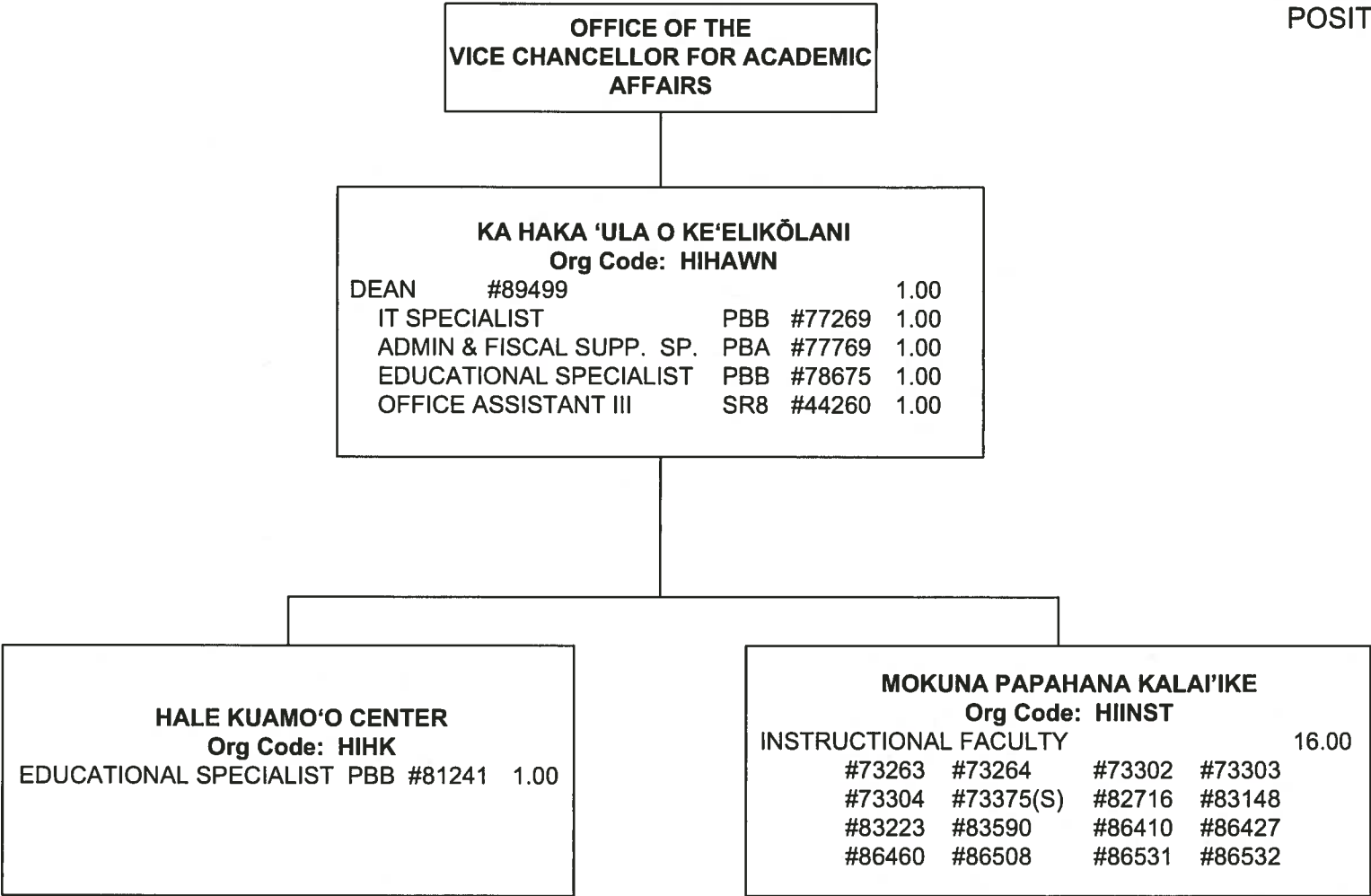
Please find attached the updated organizational chart for UH Hilo, Division of Academic Affairs, Ka Haka 'Ula O Ke'elikōlani (Chart IIIG), as well as the functional statement for the Division of Academic Affairs for which there was no change.

This reorganization involved transferring Office Assistant III, #44260, from Hale Kuamo'o to Ka Haka 'Ula under supervision of the Dean

The HGEA was consulted on this matter. The consultation began on April 7, 2015 and concluded May 6, 2015. The HGEA did not submit concerns regarding this action.

If you have any questions, please contact me at 932-7626 or kaleihii@hawaii.edu.

Attachment: UHH Organizational Chart IIIG
UHH - Academic Affairs - Functional Statement - 



**STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
UNIVERSITY OF HAWAI'I AT HILO**

FUNCTIONAL STATEMENT

KA HAKA 'ULA O KE'ELIKŌLANI

Provides baccalaureate, master's, and doctoral degrees and minor programs leading to the Bachelor of Arts in Hawaiian Studies; Master's of Arts in Hawaiian Language and Literature; Master of Arts in Indigenous Language and Culture Revitalization; Minor in Hawaiian Studies; and Certificates in Hawaiian Language; Basic Hawaiian Culture; Indigenous Language and Culture Revitalization; and Kahuawaiola Indigenous Teacher Education Program.

OFFICE OF THE DEAN

Directs activities, curricula, and personnel in Ka Haka 'Ula O Ke'elikōlani.

- Recruits and retains qualified faculty and research staff members;
- Formulates and defends financial plans;
- Allocates funds to various programs;
- Controls the expenditure of funds;
- Develops and maintains quality instructional, research, and community service programs;
- Coordinates instructional activities;
- Maintains communications with government agencies, client groups, and the general public.

MOKUNA PĀPAHANA KALAI'IKE (Academic Programs Division)

- Prepares students with broad and full understanding of the basic factors involved in the study for undergraduate and graduate degrees in the Hawaiian language;
- Provides courses and training for students;
- Ensures that students complete a core of basic courses and substantial courses in general education;
- Provides for teacher training.

HALE KUAMO'O CENTER (Language Support and Outreach)

- Maintains a Hawaiian language support center (Hale Kuamo'o) and other outreach programs;
- Provides research, curriculum development, language development, archival work, and educational technology.



UNIVERSITY
of HAWAII®
HILO

April 1, 2015

MEMO TO: UH System Budget Office
UH System Human Resources
Hawaii Government Employees Association
University of Hawaii Professional Assembly

FROM:

Kalei Rapoza
UH Hilo Human Resources

SUBJECT: Reorganization – Academic Affairs, College of Pharmacy - Student Affairs

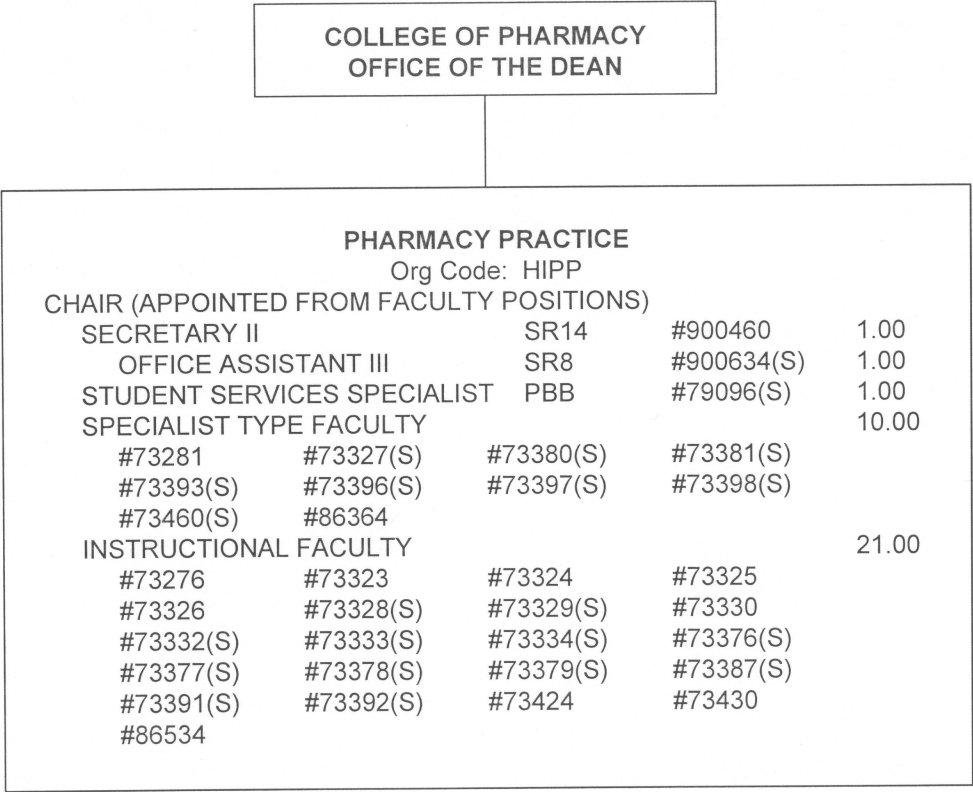
Please find attached the updated organizational charts for UH Hilo, Division of Academic Affairs, Daniel K. Inouye College of Pharmacy (DKICP), Student Affairs Unit (Chart III-I-IV) and Pharmacy Practice Unit (Chart III-I-VIII), as well as the functional statement for the DKICP for which there was no change.

This reorganization involved the abolishment of Specialist Type Faculty, #73384(S), and replacement with Student Services Specialist, PBB, #77435(S). In addition, UH Hilo created Assistant Specialist, #73460, using the position count from Academic Advisor, PBB, #78103.

The HGEA and UHPA were consulted on this matter. The consultation began on February 5, 2015 and concluded March 6, 2015. The HGEA and UHPA did not submit an objection to this reorganization.

If you have any questions, please contact me at 932-7626 or kaleihii@hawaii.edu.

Attachments: UHH Organizational Chart III-I-IV
UHH Organizational Chart III-I-VIII





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April 1, 2015

MEMO TO: UH System Budget Office
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University of Hawaii Professional Assembly

FROM:

Kalei Rapoza
UH Hilo Human Resources

A handwritten signature in blue ink, appearing to read "K. Rapoza", written over the printed name.

SUBJECT: Reorganization – Academic Affairs, College of Agriculture, Forestry and Natural Resource Management

Please find attached the updated organizational chart for UH Hilo, Division of Academic Affairs, College of Agriculture, Forestry and Natural Resource Management (CAFNRM) (Chart IIIC) as well as the functional statement for CAFNRM for which there was no change.

This reorganization involved the abolishment of Educational Specialist, PBB, #78835. Educational Specialist, PBB, #81161 will be supervisor for the Agricultural Farm Laboratory.

The HGEA and UHPA were consulted on this matter. The consultation began on February 5, 2015 and concluded March 6, 2015. The HGEA and UHPA did not submit an objection to this reorganization.

If you have any questions, please contact me at 932-7626 or kaleihii@hawaii.edu.

Attachment: UHH Organizational Chart IIIC

CHART UPDATED

DATE: _____

STATE OF HAWAII
UNIVERSITY OF HAWAII
UNIVERSITY OF HAWAII AT HILO
ACADEMIC AFFAIRS
COLLEGE OF AGRICULTURE, FORESTRY AND
NATURAL RESOURCE MANAGEMENT
POSITION ORGANIZATION CHART
CHART IIIC

OFFICE OF THE VICE CHANCELLOR
FOR ACADEMIC AFFAIRS

COLLEGE OF AGRICULTURE, FORESTRY AND
NATURAL RESOURCE MANAGEMENT
Org Code: HIAG

DEAN #89096 1.00
SECRETARY III SR16 #900577 1.00
OFFICE ASSISTANT IV SR10 #40306 1.00

AGRICULTURAL FARM LABORATORY

EDUCATIONAL SPECIALIST PBB #81161 1.00
EDUCATIONAL SPECIALIST PBA #78254 1.00
EDUCATIONAL SPECIALIST PBA #81093 .25

INSTRUCTIONAL FACULTY 15.00

#73317 #73318 #82298 #82684
#84071 #84320 #84476 #84766
#84767 #84768 #84867 #85809
#86381 #73415 #99629F@

PACIFIC AQUACULTURE &
COASTAL RESOURCES CENTER

DIRECTOR # 89483 1.00
SECRETARY II SR14 #900495 1.00
EDUCATIONAL SPECIALIST PBA 2.00
#78419 #78420
INSTRUCTIONAL FACULTY #73373 1.00
BUILDING AND GROUNDS CUSTODIAN II BC2 1.00
#28620

@ Pending Establishment

Donald D. Stanley 20 March 15
CHANCELLOR DATE