

**STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
UNIVERSITY OF HAWAI'I AT HILO**

FUNCTIONAL STATEMENT

OFFICE OF MAUNAKEA MANAGEMENT

Under the general direction of the Office of the Chancellor:

- Manages the Maunakea Science Reserve, Summit Road, and Hale Pōhaku;
- Establishes and enforces management policies;
- Serves as the focus of contact for the public and tenant organizations on the mountain;
- Manages a program for the physical maintenance of the Maunakea Science Reserve, Summit Road, and Hale Pōhaku;
- Functions as a referral and facilitative agency for issues that are outside its authority but related to the mountain;
- Oversees permitting as well as requests and scheduling for use of facilities and support services;
- Addresses other requests including requests for information and grievances;
- Oversees educational and resource management programs;
- Coordinates monitoring programs and databases; and
- Develops and maintains safety and security plans.